

March 2022 Meeting Minutes

Board Members in Attendance: Brian Powell, Ashley Ladr, Sarah Akstin, Eric Akstin, Debbie Szkirka, Roe Holmes, Cassie Laliberte, Keti Kessel, Matt Marcil, Conor Thomas, Missi Lee, Jim Gottier, Karen Skoglund, Ryan Herget, Sara Vrakas, Michelle VanNostrand

Remote: Kevin Laliberte, Conor Thomas

Absent: Jerrett Hunter, Marque Mercure , Nick Abbruzzese

This was an in person meeting at Scout Hall with Potluck meal

Call to Order: 6:44PM

President Update-Brian Powell

Ellington Lights: Light referendum passed. The First Selectman's Office is taking applications for the Ad Hoc Comprehensive Light Project Committee. The committee will consist of:

• First Selectman • Public Works Director • Rec Director • Town Planner • 1 Rec Commission Member • 2 Youth Sports Association Members • 1 Resident Member

You can find the application on the ellington-ct.gov page. Go to Government, then Boards and Commissions, and then How to Serve. Light construction won't start until late this fall or early next spring (2023).

Today's meeting (3/9) With Dustin and Tim Webb @ Parks and Rec: Brian asked Parks and Rec to move the Portable Toilets back to their original locations and away from the concession stand. Brian was told that the toilets were moved there during covid because the bathrooms were closed. The town agreed to move the toilets.

There is a plan in place to irrigate the football field and soccer fields. The town is trying to get money in the budget next year. Using water from the well in the shed is being proposed. There is a 10 year plan to move the baseball field to another part of town

Correction to February minutes: 2021 Budget presented to board was unanimously approved as 2022 budget. February minutes were approved to sent out with this modification.

Dave Race Restitution: The EFL received the first payment of \$5,000 on March 21st.

IRS Letter Follow Up: Still no response to letter sent by 2021 board to IRS, we will continue to set aside \$5,000

Money Minder Status: Brian is continuing to add the previous 3 years of info into the new financial software. 2022 will be up and running by the April meeting now that registration is open. We will begin to use the new treasurer's report for the April meeting.

Air horn purchased and donated

Food service license application: The food service license was presented to the board and will be filled out and a \$100 check sent in during the month of March.

Requests by parents to move their kids up a level: The board has started to receive requests from parents to move their kids up a level for cheer and also football. The board has decided to let these requests accumulate and make decisions during the May board meeting.

Review of Forbes article: Brian presented an article to the board from Forbes magazine about how to maintain credibility in leadership:

<https://www.forbes.com/sites/forbescoachescouncil/2018/02/26/is-a-lack-of-follow-through-costing-you-credibility-four-steps-to-protect-the-perception-of-your-leadership/?sh=4f1311ef62ba>

Vice President Update-Eric Akstin

Helmet Reconditioning: Eric was able to get quotes from Stadium Systems and Riddell for helmet reconditioning. Stadium Systems is \$31 to \$36/Helmet and Riddell is \$28/Helmet. We have about 30 helmets to be reconditioned.

Cassie made a motion for a budget of up to \$900 for Helmet Reconditioning with Riddell which was seconded by Sarah and Debbie. The motion passed unanimously.

Eric also received pricing on new helmets. Stadium Systems does not sell Riddell and only sells Schutt and Vicis. Riddell Helmet pricing is: Speedflex \$245, Speed Icon \$183. The board asked Eric to get together with Jim and conduct a physical inventory to determine how many helmets will need to be purchased. This will be completed before the next board meeting.

Pricing for video cameras: Eric was also able to get pricing on video cameras which are between \$100 and \$150 for the type of camera we need. The board determined that we need 1 additional camera. A motion was made by Debbie to spend up to \$150 on a new camera. Missi seconded and the motion passed unanimously.

Deep Freezer: Brian approved an expenditure of \$243 for a deep freezer for the concession committee. The freezer will allow an expanded offering of foods in the concession stand during the 2022 season.

Treasurer Update/Bylaw Committee Update-Katie Kessel

Presentation of Treasurer's Report: Please see the attached treasurer's report

Equipment/Volunteer/Rollover Refund Update: There are about 11 outstanding players with equipment that needs to be returned. The board agreed to hold another equipment return event on April 2nd. An email will be sent out to only the players that still have yet to return their equipment.

There are about 38 refunds of equipment deposit rollovers that will be completed before the April Meeting.

Proposed Bylaw Changes: The board unanimously agreed to table this topic until the April meeting to allow for more time for any bylaw change suggestions by board members.

Volunteer Coordinator/Registration Committee Update-Michelle VanNostrand and Karen Skoglund

Registration Update: As of the meeting there are 16 athletes signed up. The board was pleased with this turn out after only 9 days and felt that the payment plan of 6 payments and the reduced registration cost was a factor. Dave Lenz has finished the registration signs and they look great. They are about twice the size that they were in the past. Dave also only charged the EFL \$450 instead of \$600. Dave has been a terrific resource for the EFL and we will continue to work with him whenever possible. The board decided that the best time to put out the signs is when snow is no longer an issue so the aren't damaged.

Volunteer Update: No update at this time

Concession Committee Update-Debbie Szkirka

Food Safety: We will need a board member to get Servsafe certification. The board asked that the concession committee get the cost and requirements for the Servsafe certificate and report back at the next board meeting

Food Service License: This was addressed during the President's Update

Space: The concession committee is coming up with a plan to utilize more space around the concession stand to allow us to offer more food options.

Wifi: Better wifi is needed. Brian offered to contact the town about wifi options and also the possibility of having pavers put down where the portable toilets were in order to use that area.

Use of Concession Stand out of Season: We will be able to use the concession stand during other seasons, the ELL has no plans to use it. We will need to have the inspection completed prior to use if we decide to use the stand.

Skillet: The flat skillet is missing a wheel, the board would like to get the part needed and get the skillet repaired.

Plan: The plan is to set up a system for manning the concession stand so there is not just one person stuck in there continuously. This is an issue during practice times. The committee will work on this and report back for the April meeting. The idea of mandating the 1 of the 3 volunteer shifts be in the concession stand was presented to the board. The board liked this idea and asked the committee to pursue it.

Secretary/Scholarship Committee/Apparel Committee Update-Cassie Laliberte

Voting: Casie asked if the board would be ok with an email vote on items that would be a hand vote during meetings. This would allow for quicker turnaround on simple items. The board agreed that this was acceptable but not for voting on anything that would require a paper/private vote. Board members will be able to reply to an email requesting a vote.

Scholarship: This committee will meet soon, no update at this time

Apparel: This committee will meet soon and would like to offer better quality and more selection this year. Brian encouraged this committee to be creative and to meet soon so we can be ahead of the game. The idea of coming up with apparel options to present to families to vote on was also suggested.

Football Coordinator Update-Kevin Laliberte presented by Cassie Laliberte

There were many proposed changes to the NCFL bylaws this year. A matrix of these changes was handed out to the board to review on their own time and contact the EBoard with any objections to the proposed BCFL bylaw changes. Ellington did not present any bylaw changes to the NCFL. Kevin Laliberte updated the board that the general feeling in the room at the

NCFL bylaw meeting was that most of the changes will pass and most of the changes are clean up from years past. Brian asked Kevin Laliberte to vote no on the proposed bylaw changes pertaining to video and the change in the playoff schedule.

Cheer Coordinator Update-Sarah Akstin

Shoes: Sara proposed that we go back to the previous practice of ordering all the show sizes for the cheer athletes to try on as this will result in a better fitting process. There were issues with shoe fitting last year.

Inventory: Sarah will conduct a physical inventory on cheer uniforms before the April meeting to determine what is needed. If new uniforms are needed we would start with A cheer and work our way down to the younger levels. Brian asked that any uniforms that are to be purchased not have the restraint of what we have always purchased and to look at the options available to remain current so the EFL does not look outdated.

Championship Jackets Update: Most of the championship jackets are in and they look great.

Fundraising Coordinator/Committee Update-Missi Lee

Easter Fundraiser: The Easter Egg Hunt fundraiser is up and running on Facebook and Square. Brian suggested that Missy should have help to get the word out on this fundraiser so that it is successful. Sarah Akstin, Sara Vrakas, and Cassie all volunteered to get the word out to the preschools in town.

Create Fundraiser timeline, key fundraisers, and discuss ticket sales

- Big 3 Fundraisers-Brewery (Urban Lodge), Cornhole Tourn, Ticket Sales?
 - Brian contacted Mike Garrity the owner of Urban Lodge Brewery about having a fundraiser. They would love to have us and have

availability in the early summer. Urban Lodge has plenty of space and is willing to work with us with profit sharing.

- Sarah Akstin, Karen, Missi, Ashley and Deb volunteered to work on the Brewery night at Urban Lodge
- June 10th is Ellington Graduation
- HS Football doing a golf outing this year
- Boosters not doing mums, we should definitely do this fundraiser
- Board members sell advertising signs for \$150 each
- Drive in Movie night to be combined with Picnic to have a free event needs to happen by the end of 2022

Non fundraising: coloring contest– winners to get \$25 gift cards to Kloters ice cream

Name the roadrunner

Bonfire night

UConn games

Picnic w/ Outdoor movie

Game Day Coordinator Update-Matt Marcil

- No update at this time

Webmaster Update-Nick Abbruzzese

- Coaches Spotlights

Player Parent Rep/HS Relations Committee Update-Sara Vrakas

Tautkus: Tautkus is willing to meet with us any time. Brian asked Sara V to get a time from him and he will be there.

Equipment Manager Update-Jim Gottier

Eric and Jim will do a physical inventory before the next board meeting. Brian asked Jim to get together a list of everything he needs for the season so the board can approve those purchases for him at the next meeting.

New Business

Registration discounts for Board members and coaches: Deb made a motion that all Board members will not have to pay registration fees this year. Deb felt that the board and head coaches (also board members) put a lot of time and effort into the league and should not have to pay registration fees. Deb also felt that this should attract new potential board members in the future. Sarah Akstin seconded this motion and the board unanimously approved.

Karen Skoglund made a motion that the discount for assistant coaches remain the same as it was last year. This is a \$50 discount and a waiver of the \$50 volunteer deposit. The board unanimously approved this motion.

Next Board Meeting: Because of the upcoming spring break the board has decided to hold the next Board Meeting at Scout Hall on April 20th with Potluck. The EBoard meeting will be held on schedule April 5th.

Old Business

The board decided to postpone discussing any old business to the meeting in April due to time.

Adjournment: 9:48PM



Brian Powell <brianpowell@ellingtonroadrunners.com>

February 2022 Treasurer Update

Katie Kessel <treasurer@ellingtonroadrunners.com>

Tue, Mar 8, 2022 at 6:56 PM

To: EFL Executive Board <eboard@ellingtonroadrunners.com>, EFL BOARD <Board@ellingtonroadrunners.com>

Good Evening,

Please see the account balances for February below:

Welcome ELLINGTON FOOTBALL LEAGUE ..
[Print this page](#)

Your last eTreasury+ sign on was Tuesday, March 8, 2022 at 05:42 PM ET.

Deposit Account Balances as of 03/08/2022

To view deposit account details, click the Account Number.

ABA/TRC	Account Number	Description	Available Balance
Checking Accounts			
221172186	*1383	EN Simpl e Busi 5	\$5,815.09
221172186	*3556	Main account	\$17,530.07
221172186	*3804	Main Acct	\$165.21
221172186	*3548	Raffle Account	\$50.00
221172186	*9074	Raffle Acct	\$50.05

I have attached the February statements for the above accounts.

Outstanding Balance:

Expense	Amount	Description
2020 Registration Funds	-\$375.00	Checks not cashed
IRS penalty	-\$5,000.00	
Volunteer & Equipment deposits	-\$1,200.00	Remaining uniform/volunteer refunds (waiting on uniforms)
Equipment Rollover returns	-\$2,850.00	38 to return by end of April
Uncashed checks	-\$651.54	Ref check #s 5104, check # 5119 Eric Akstin, check # 5120 Brian Powell
Total:	-\$10,076.54	

Current Main Balance: \$17,530.07**Balance After Expenses:** \$7,453.53--
Thank you,

Katie Kessel

Ellington Roadrunners Treasurer
treasurer@ellingtonroadrunners.com

5 attachments



2022 Feb Account 1383.pdf
48K



2022 Feb Account 3556.pdf
52K



2022 Feb Account 3804.pdf
46K



2022 Feb Account 3548.pdf
47K



2022 Feb Account 9074.pdf
47K

Ellington Roadrunners Roadmap

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